

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Thursday 13 April 2023 at 1.06pm

1. **Management Committee:** Fay Jeppesen, Sue Lind, Wayne Parker, Linda Almond, Annette Hyland, Carol Bailey, Elly Oudendijk, Melva Leal, and Tracey Langton

Apologies: Nil

2. **Draft Minutes** of the Management Committee Meeting held 9 March 2023 to be confirmed.

The minutes were tabled, it was moved by Wayne Parker and seconded by Melva Leal that the minutes be confirmed as a true and correct record. **CARRIED**

3. **Business arising from the Minutes of Thursday 9 March 2023 and Progress of Actions:**

- a. Rule changes to incorporation, awaiting more info from QBA and Office of Fair Trading
- b. Investigate installing more solar panels to offset electricity costs and obtaining a grant

4. **Inward Correspondence and Business Arising**

1. 10/03 – Kath Murtagh, resignation from the club
2. 08/03 – Jo Kennedy, resignation from the club due to ill health
3. 09/03 – MBRC, Notice of Zoom workshop on Community Organisation Disaster Resilience
4. 09/03 – Australian Bridge – notice of Australia-Wide Novice Pairs 25-31 May
5. 12/03 – Yvette D’Ath MP, will support President’s Day fundraiser
6. 14/03 – Kim Ellaway QBA, 2% increase in fees and charges from 1 April 2023
7. 14/03 – Karl Winchester, will support President’s Day fundraiser
8. 14/03 – Australian Bridge – confirmation of entry on Friday 26 May – 8 tables
9. 16/03 – Kim Ellaway QBA, flyer advertising 2023 QBA Festival of Bridge 7-9 October 2023
10. 16/03 – MBRC Sport and Recreation, confirming our new email address
11. 16/03 – Carmel at Chameleon Housing, accepting invitation to speak at fundraising
12. 16/03 – Pat Hooper, Talk Like a Pirate Day – 19 September
13. 16/03 – Carol Bailey, proposed Medical Emergency Procedure for our Club
14. 17/03 – Tracey Langton, Bridge Buzz ready to go out to members
15. 18/03 – Kim Ellaway QBA, flyer advertising Gold Coast Congress 18-24 February 2024
16. 18/03 – Kim Ellaway QBA, list of delegates for council meeting – next 20 Apr @ 7pm
17. 21/03 – Alan Gibson, GNOT heat confirmation and reports
18. 22/03 – Peter Busch State MP Secretary, GNOT masterpoints processed
19. 22/03 – PPC Card Solutions, change of office hours
20. 23/03 – Andy Hung, workshop flyer (we used our own)
21. 24/03 – Toowong BC, flyer for IMP Pairs congress 1/05/2023 – on noticeboard
22. 26/03 – Kim Ellaway QBA, checking Club’s email address
23. 27/03 – MBRC Sport and Recreation, register now for ZOOM online disaster resilience
24. 29/03 – Noreen Weyling, invitation to Caboolture BC GNOT Club heats
25. 29/09 – Fay Jeppesen, flying minute re reinvestment of term deposits with Suncorp Bank
26. 31/03 – MBRC Sport & Recreation, thankyou for attending Disaster Resilience workshop

27. 04/04 – MBRC Sport & Recreation, confirmation of meeting with President 11/04/2023
28. 04/04 – MBRC Sport & Recreation, change smoke detector on Friday 14 April at 2pm
29. 05/04 – Kim Ellaway QBA, teacher accreditation for new players
30. 08/04 – Maree Filippini, requesting umbrella stand for temporary use at ESA 29 April
31. 09/04 – Richard and Robyn Grills, request to make Redcliffe their home club
32. 10/04 – Di McColl, has covid and has provided a \$200 gift voucher for President's day
33. 11/04 – Kelly Revie MBRC Community Leasing, requesting Certificate for Public Liability Ins
34. 11/04 – Carmel at Chameleon Housing – accepting invitation to speak at Presidents Day
35. 13/04 – Suncorp Bank, re-investment forms for renewal of term deposit

Outward Correspondence:

1. 13/03 – Thank you email to Kath Murtagh
2. 12/03 – Thank you email to Jo Kennedy
3. 13/03 – To Committee members advising the MBRC online workshop on 29 March
4. 09/03 – Reply by President to Tracey Langton's email
5. 10/03 – MBRC, re removal of vehicle from carpark
6. 12/03 – Yvette D'ath, request for gift hamper for President's Day fundraising
7. 12/03 – Karl Winchester, request for gift hamper for President's Day fundraising
8. 12/03 – Luke Howarth, request for gift hamper for President's Day fundraising
9. 14/03 – Australian Bridge, invitation acceptance to play in AWP on Friday 26 May
10. 14/03 – Manager QBA, ordering more system cards
11. 14/03 – Email to members, National Advanced Care Planning Week
12. 14/03 – Caboolture BC, invitation to Andy Hung bridge seminars
13. 15/03 – Chameleon House (Carmel), advising that our Club will be raising funds on 17 April
14. 20/03 – Carol Bailey, confirming receipt of Medical Emergency Procedure proposal
15. 20/03 – Sue Lind and Fay Jeppesen, advice of next QBA Council meeting 20 April
16. 21/03 – Alan Gibson, Annette requesting confirmation of final details for GNOT heats
17. 27/03 – Manager QBA, confirming Club's email address
18. 28/03 – Julie Jeffreys Brisbane Zone Secretary, notifying new email address
19. 29/03 – Public Trustee, feedback of presentation for Future Planning workshop
20. 29/03 – Annette McNee, thankyou for presentation on Future Planning workshop
21. 29/03 – Management Committee, regarding send-off for Sue Lind
22. 30/03 – Treasurer, Approval to re-investing term deposits given
23. 30/03 – Committee, change of monthly meeting to 13 April
24. 03/04 – MBRC Sport & Recreation, follow-up lighting in western carpark
25. 11/04 – Di McColl, many thanks for gift voucher and removal from Andy Hung workshops
26. 11/04 – Fay Jeppesen, results of meeting with MBRC regarding parking and lighting

Moved by Wayne Parker and seconded by Sue Lind that the inward correspondence be received, and the outward correspondence be endorsed. **CARRIED**

Fay Jeppesen moved that Wayne Parker and Sue Kennard be nominated as accredited bridge teachers for the Redcliffe Bridge Club, seconded by Annette Hyland. **CARRIED**

5. Treasurer's Report (Linda)

Linda presented the financial report for the financial year ending on 31 March 2023. The Club has a balance of \$14,894.22 in our everyday bank account and \$5,194.09 in our business investment account. Our term deposits of \$130,000.00 and \$270,000.00 mature with Suncorp Bank on the 13th and 19th of April and have been rolled over for another 9 months at the rate of 4.20% per annum. The Club's total equity on 31 March is \$437,762.04 which is an increase of 0.40% over the same period last financial year.

A flying minute was sent to the Committee regarding the re-investment of our Term Deposits on 29 March, it was moved by Fay Jeppesen that approval be given to the Treasurer to arrange for the re-investment of the two term deposits for 9 months at 4.20% at Suncorp Bank, seconded by Linda Almond. The motion was put to the meeting. **CARRIED**

Expenses for the month of March totalled \$10,878.60 which included a write-down of \$7,54.31 for plant and office equipment assets for the 2022/23 financial year. Our current Liability stands at \$287.30 for our Coles Customer Account.

Wayne confirmed that he has verified the existence and approximate amount of the accounts listed in the Treasurer's report, including our term deposits with Suncorp Bank.

Linda Almond moved that the financial report as tabled be accepted and that the accounts paid be ratified, seconded by Wayne Parker. **CARRIED**

Linda Almond moved that the financial report for 2022/23 be presented to McConachie Stedman Brisbane (*our auditor*) for audit, seconded by Wayne Parker. **CARRIED**

6. Membership and Masterpoint Report (Annette)

- New Membership Applications ... Nola Zandegiacomo
Wayne Parker moved that Nola's application be accepted, seconded by Sue Lind. **CARRIED**
- Richard and Robyn Grills – have transferred home club membership to Redcliffe BC
- Annual Membership Renewals – 157 home members and 34 away members current on the 31st of March giving us a total of 191 members.

Members Resigned – 10

Robyn Burns, , Stella Horvath, Elaine Jones, Joanne Kennedy, Mary McDonald, Phillip McMahan, Kath Murtagh, Ralph Peterson, Judy Scown (A), Cecily Smith

Members Transferred out – 1

Heather Lamb

Unfinancial Members on 1 April – 7

Anita Ball, Raelene Clarke (A), Brian Hallam, Fay Lawrence, Jane Sayer, Chris Stewart, and Mike Stewart

7. Tournament Organiser Report (Annette)

- Australia Wide Novice Pairs to be conducted on Friday the 26th of May, Wayne will add to the announcement list – nominations are not required.
- Alan Gibson has provided a GNOT directors report for the Club Heats held in March
- The second round will be held on the 12th and 19th of May with Jo Neary directing, players can now nominate on the Club's website.
- There has been no advice from Neuroscience Research Australia about the Bridge for Brain fundraising day in the first week of May ... so it may not go ahead.

8. Building and Maintenance (Carol)

- Securecom will replace a faulty smoke alarm on Friday the 14th of April.
- Wayne will provide Carol with details about the original installation of our solar panels.

9. O H & S Report (Carol)

Carol Bailey moved that the proposed Medical Emergency Procedure for our Club be accepted, seconded by Elly Oudendijk. **CARRIED**

Fire evacuation and Emergency procedures are currently being advised to our members by the Directors and details have been placed on the noticeboard.

10. Education Report (Sue)

- Andy Hung workshops in April 2023
 - **Overcoming the fear of playing no-trumps** – 28 players attended.
 - **Signalling more accurately** – 29 players attended
 - Fay thanked Wayne Parker and Sue Lind for their behind-the-scenes work.
- We still have about 18 people attending the bridge lessons.

11. Member Welfare Report (Elly)

- Get well card sent to Rosie Floquet
- Elly will send a sympathy card to the Snooker Club for the recent passing of their past President Grant Perry and Greg who was a stalwart of the Club.

12. General Business

- a. Presidents' Day, charity fund raising – everything in hand, good response from our members and the local business community. Thank you, Carol, for making and selling fudge to increase the monies raised.


Fay Jeppesen moved that the Club match the funds raised – dollar for dollar up to a maximum amount of \$3,000.00 for donation to Chameleon House, seconded by Linda Almond. **CARRIED**

- b. MBRC – Council to send Disaster Resilience template – Fay will complete document
- c. RBC Backup data drive is faulty, Peter Handcock can repair case for around \$30.00 and the Committee has approved the repair of the case.
- d. Abby Wanigaratne has been selected to represent QLD Women's Team at the national finals in Perth WA. Moved by Carol Bailey that the Club contributes \$1,000.00 towards her expenses for the competition. Tracey Langton. **CARRIED**
- e. Members reminded to prepare reports for the Annual General Meeting.

13. Close and date of next meeting

Meeting closed at 2.55pm, next meeting Thursday 18 May 2023.

Confirmed as true and correct by:


Fay Jeppesen (President)

Date: 18 MAY 2023



Wayne Parker (Secretary)

Date: 18 MAY 2023

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - April 2023

Tabled at Management Committee Meeting of 18th May 2023

1. Cash Holdings

\$ 8,627.71	Cash at Bank Account	Interest on
\$ 5,202.62	Business Saver Account	Maturity
\$ 272,295.00	Term Deposit no. 125784107 - 9 mths at 4.20% maturing 19/1/2024	\$ 8,616
\$ 131,299.99	Term Deposit no. 34921275 - 9 mths at 4.20% maturing 27/1/2024	\$ 4,155
\$ 417,425.32	Total Cash Holdings	\$ 12,771

2. Expenses

\$ 14,034.31 List of expenses attached.

3. Liabilities

\$ 638.40 Coles Customer Account card.

4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Apr-23	Last Year	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 4,547.00	\$ 4,614.00	\$ 4,547.00	-\$ 67.00	-1.50%
Total Receipts	\$ 11,371.32	\$ 8,205.45	\$ 11,371.32	\$ 3,165.87	38.60%
Expenditure	\$ 14,034.31	\$ 8,451.49	\$ 14,034.31	\$ 5,582.52	66.10%
Net Income	-\$ 2,662.99	-\$ 246.34	-\$ 2,662.99	-\$ 2,416.65	-981.00%

Monthly Notes:

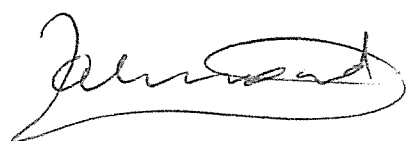
1. The Club made a loss of \$2,662.99 for the month of April 2023.
2. Table Fees were \$4,547.00 for the month, down by \$67.00 for the same period last year
3. Membership Fees collected to date are \$550.80 split into the following categories:
Home Members: \$540.80
Away Members: Nil
Joining Fees: \$10.00
4. We Received interest of \$3,594.99 at maturity for our Term Deposits. These will be renewed for a period of 9 months at 4.20%. We will received \$12,771 from these new terms deposits at maturity. (see above for dates)
5. Our "Presidents Day" fundraiser contributed to the \$3,000 we donated to Chameleon Community Housing Accommodation, a great effort by those members involved in this special day.
6. The major costs this month were paid to ABF Masterpoints Centre , Qld Bridge Association and to Andy Hung.

Balance Sheet:

Attached is the Balance Sheet report for the 30th April 2023

The balance sheet shows that our total Equity is -0.30% down by \$-1,067.81 from the previous year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Linda Almond